

# Public Document Pack

## Officer Decisions

Friday, 26th August, 2022

Time Not Specified

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### AGENDA

1. **Procurement strategy for the provision of selective plumbing materials for disabled facilities**  
**RDP-Delegated-powers-Plumbing materials for disabled materials** 2 - 3

Date Published: Friday, 26th August, 2022  
Denise Park, Chief Executive

## RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16



**DELEGATED  
OFFICER DECISION  
TAKEN BY:  
PORTFOLIO AREA:**

**Martin Eden, Strategic Director for  
Environment and Operations**

Environmental Services

### **SUBJECT:**

Procurement strategy for the provision of selective plumbing materials for disabled facilities.

### **1. DECISION**

To approve the proposed procurement strategy for the provision of selective plumbing materials for disabled facilities

### **2. REASON FOR DECISION**

The Council are looking to tender for the supply of plumbing materials for disabled facilities. The contract is for supply only, installation will be delivered via our in house corporate building team in line with the Disabled Facility Grant. The current contract will end in October 2022

### **3. BACKGROUND**

The Council's Corporate Building Team work on both Adult and Children's DFG work, which is predominantly bathroom adaptations/external doors/ramps and external rails, both in private and social housing. There are also times when the team will be asked to work on schemes, which do not fall within this category particularly on Children's Adaptations, where we will work more closely with the parents to meet their requirements.

The Corporate Building Team work to an SLA agreement, which covers the scope and cost of works that is required on each project.

These schemes provided by CBT/ILS enable the client to remain within their property and improve their quality of life.

The Council are looking for Contractors that are able to implement solutions that will assist in reducing costs, drive efficiencies and reduce waste without compromising on quality.

The Tender will be advertised as an open tender advertised on Find a Tender (FTS) in line with the Public Contracts Regulations 2015. There are sufficient organisations in the market, including local companies who can respond to this invitation to tender and are large enough to meet our requirements.

Tenders will be evaluated on: 60% Price, 25% Quality and 15% Social Value

Bidders will be asked to price for a basket of goods. In order to try to minimise price increases the Council will consider alternate products but only if they meet the specification requirements and the needs of the end user. Contractor's previous experience and financial standing will be taken into consideration.

The Contract will be established to operate for two years, with an option to extend one further year.

#### 4. KEY ISSUES AND RISKS

The current contract expires October 2022. Once out of contract we run the risk of inflated prices. There are issues within the supply chain, longer lead times for materials, significant increase in freight costs are all attributing factors to inevitable price increases. The risk can be mitigated through an open tender process to encourage competition.

#### 5. FINANCIAL IMPLICATIONS

We are expecting costs to increase between 15% and 20%. Previous year's expenditure is approximately £115,000 per year. The estimated cost for the new contract is £140,000 per year, funded 100% from the Disabled Facility Grant Scheme.

#### 6. LEGAL IMPLICATIONS

The invitation to tender will be advertised through the Chest as an open tender advertised on FTS in line with the Public Contracts Regulations 2015. The Procurement process will be managed by the Procurement Team.

#### 7. OPTIONS CONSIDERED AND REJECTED

There are frameworks available for the supply of plumbing materials, none of which is suited to our needs. There are no local Companies registered on the frameworks. We feel an open tender would be the best option to meet our specific requirements.

#### 6. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

<b>VERSION:</b>	<b>1</b>
<b>CONTACT OFFICER:</b>	Heather Bailey
<b>DATE:</b>	17 <sup>th</sup> August 2022
<b>BACKGROUND DOCUMENTS:</b>	

Signed:



**Director**

**Date: 24 August 2022**